

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Work Session

September 14, 2017

The Gresham-Barlow School District Board of Education held a work session on Thursday, September 14, 2017, in the Partnership Room at the Center for Advanced Learning, 1484 NW Civic Drive, Gresham, Oregon.

The meeting was called to order at 6:18 p.m. by the chair, Kris Howatt. Other board members in attendance were Sharon Garner, Blake Petersen, Kathy Ruthruff, John Hartsock, and Carla Piluso. Matt O’Connell was absent. (Note: A quorum was present.)

The following members of the superintendent’s cabinet were present:

A. Katrise Perera	Superintendent
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
James Hiu	Deputy Superintendent of Human Resources
Mike Schofield	Chief Financial Officer
Julie Evans	Executive Director of Elementary Education
Sara Hahn-Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

MOTION 31 MEETING AGENDA (6:18 p.m.)

It was moved by John Hartsock, seconded by Kathy Ruthruff and carried 6 to 0 to approve the meeting agenda as presented.

ACTION ITEMS: First Reading

BH/BHA POLICY REVISION (6:19 p.m.)

The board discussed the suggested recommendations to policy BH/BHA, Orientation of New Board Members. Discussion focused on the pros and cons of requiring, rather than encouraging, new Board members to attend the Summer Board Conference and participate in OSBA online classes. The board consensus was to leave the wording as “encouraged to attend the Summer Board Conference.” They will make the change to include the wording “to achieve bronze level in their first year of service.” This policy will be brought forward to the October 5, 2017 business meeting.

ARCHITECT SELECTIONS / CONTRACT APPROVAL (6:33 p.m.)

Mike Schofield presented the architect selections for the next set of projects at Kelly Creek Elementary, Powell Valley Elementary, Hollydale Elementary and Hall Elementary Schools.

It was moved by John Hartsock, seconded by Blake Petersen and carried unanimously, 6 to 0, to approve the not to exceed contracts for Axis Design, Kelly Creek \$254, 000; Axis Design, Powell Valley \$309,000; BBL, Hollydale \$495,000; BBL, Hall \$644,000.

PERSONNEL REPORT (6:38 p.m.)

James Hiu presented two different personnel reporting options for the board's review and went over the differences in the two reporting types. It was suggested to have the reports sorted by location rather than by name.

There was also discussion on how often the reporting should be presented to the board. The consensus was to share the change in positions report on a quarterly basis but any licensed contract hires would come to the board on a monthly basis for approval.

BOARD GOAL SETTING (6:51 p.m.)

The district's strategic themes were discussed and prioritized at the planning retreat in August. Teresa Ketelsen distributed the revised Gresham-Barlow District Goals and led a discussion on the changes to the goals. The district has worked to narrow the focus on leading indicators and measures. The strategic themes have been narrowed from seven to four themes. Having fewer strategic themes will allow for better focus and progress.

INFORMATION ITEMS

MEASURE 98 FUNDING UPDATE (7:03 p.m.)

Teresa Ketelesen provided an update. The district has just under \$1.5 million in Measure 98 funds. The amount per high school student is \$381 this year and \$396 next year. Ms. Ketelsen shared that the funds will be spent in three areas: career and technical education (CTE), dropout prevention and increasing attendance, and college-level education support while in high school. The district is increasing it's focus on dropout prevention and attendance by increasing licensed clinical social workers from half to full time and implementing an early warning information system.

Ms. Ketelsen shared other services provided through Measure 98 funds such as adopting Naviance district wide, which will allow students to take a career inventory and providing AVID training. Additional discussion focused on the reporting mechanism for the funds as well as possible ways to partner with community businesses for CTE.

DISCUSSION ITEMS

GOOD TO GREAT (7:19 p.m.)

James Hiu provided a review of the Good to Great work the district has done over the past seven years along with different leadership styles. Sharon Garner led a discussion on Good to Great. Board and leadership team members discussed having a vision of what they want the district to be several years down the road. They discussed how to modify and make course corrections in order for the district to reach its goal. There was also discussion focused on how to be the school district that families choose to attend rather than have to attend.

The board would like to continue this discussion and have it kept at the forefront. Good to Great will continue to be included in upcoming work sessions for further discussion.

SUPERINTENDENT'S TRANSITION PLAN UPDATE (7:51 p.m.)

Superintendent Perera shared her transition plan update, which included the questions she has asked and the people she has met with broken down by internal or external meetings. The update also included actions taken since August 1, 2017, and her preliminary findings of what is surfacing most frequently in discussions.

BOARD SELF EVALUATION (7:57 p.m.)

Chair Howatt reviewed the results of the board self-evaluation completed in March 2017. It is not a complete representation because not all board members completed the evaluation. The board would like to continue this process on an annual basis and possibly also include a component where the leadership team evaluates the board. There was discussion on possibly using a different analytics system for the self-evaluation in the future.

REVIEW BOARD SAFETY PROCEDURES (8:08 p.m.)

James Hiu provided information on the board safety procedures. There is opportunity to have the school resource officer attend board meetings for additional safety. Mr. Hiu reviewed escape routes in the event of an emergency taking place during the meeting. The board would like to have a risk assessment performed.

BOARD AND SUPERINTENDENT WORKING AGREEMENTS (8:15 p.m.)

The board reviewed changes to the board and superintendent working agreements. Upon review, Chair Howatt said the agreements should be added to the consent agenda.

MISCELLANEOUS (8:17 p.m.)

Chair Howatt ensured that the OSBA chart had been filled out by board members and returned to Sarah Avery. The board was reminded that the NSBA conference is coming up in April. Chair Howatt also reminded members to have the Gresham-Barlow School District app on their phones and to update their Flashalert settings. There was discussion on having the board move from paper to using an electronic format such as BoardBook.

ANNOUNCEMENTS

Sept. 18, 2017: Gresham-Barlow Education Foundation
"Scramble for Students" Golf Tournament – 10 a.m.
Persimmon Country Club, Gresham, OR

Sept. 21, 2017: ~~DAC Meeting – 7 p.m.~~ MEETING CANCELLED
Highland Elementary School
Board Representatives: All

Sept. 28, 2017: Board Work Session - 6 p.m.
Partnership Room
Center for Advanced Learning

Oct. 4, 2017: OSBA Fall Regional Dinner Meeting – 5:30 p.m.
Colwood Golf Center
7313 NE Columbia Blvd.
Portland, OR

Oct. 5, 2017: Board Work Session - 7 p.m.
Council Chambers Conference Room
Public Safety and Schools Building

Oct. 5, 2017: Regular Board Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

ADJOURNMENT (8:30 p.m.)

The work session was adjourned at 8:30 p.m.

Submitted by: 
Sarah Avery
Administrative Assistant to the Superintendent and
Board of Directors

Note: These minutes were approved by the board on October 5, 2017:sa